FDP Form 4a - Annual Procurement Plan or Procurement List

ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2017

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DILG RECORDS SECTION
ILIGAN CITY
RECEIVED DATE 5/10/17 BY
RELEASED DATE ____ BY ____

Province, City or Municipality : ILIGAN CITY
Plan Control No. ____
Department/ Office: LOCAL GOVERNMENT UNIT OF ILIGAN CITY

Planned Amount
Regular | Contingency | Total

Page 1 of 3 pages
Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
	A. AVAILABLE AT PROCUREMENT SERVICE STORES												
	COMMON ELECTRICAL SUPLIES												
1	Ballast, 18 watts	67.27	0		1,143.59	1	67.27	12	807.24	3	201.81	1	67.27
2	Ballast, 1x 40 watts	-	0		-		-		-		-		-
3	Ballast, 36 watts	72.54	0		-		-		-		-		-
4	Battery, size AA, alkaline, 2 pcs./packet	36.40	30		1,092.00	50	1,820.00	10	364.00	23	837.20	10	364.00
5	Battery, size AAA, alkaline, 2 pcs./packet	14.56	24		349.44	32	465.92	6	87.36	6	87.36	6	87.36
6	Battery, size D, alkaline, 2 pcs./packet	68.12	0		-		-		-		-		-
8	Flourescent lighting fixture, 1 x 20 watts	280.54	0		5,610.80	5	1,402.70	5	1,402.70	5	1,402.70	5	1,402.70
9	Flourescent lighting fixture, 1 x 40 watts	368.94	0		-		-		-		-		-
10	Flourescent lamp, tubular, 18 watts	32.14	0		642.80	5	160.70	5	160.70	5	160.70	5	160.70
11	Flourescent lamp, tubular, 36 watts	33.85	0		-		-		-		-		-
12	Compact flourescent light, 18 watts	103.79	0		63,032.00	186	19,304.94	186	19,304.94	214	22,211.06	214	22,211.06
13	Fuse, 30 amperes	10.35	0		-		-		-		-		-
14	Fuse, 60 amperes	25.48	0		-		-		-		-		-
15	Starter, 4-40 watts	3.73	0		-		-		-		-		-
16	Tape, electrical	18.20	0		200.20	11	200.20		-		-		-

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Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
	COMMON COMPUTER SUPPLIES/CONSUMABLES												
1	Computer continuous forms, 1 ply, 11" x 9-1/2", 2000 sheets/box	520.00			-		-		-		-		-
2	Computer continuous forms, 1 ply, 11" x 14-7/8",2000 sheets/box	818.48	13		10,640.24	3	4,092.40		-	6	4,910.88	2	1,636.96
3	Computer continuous forms, 2 ply, 11" x 9-1/2",1000 sets/box	581.87			-		-		-		-		-
4	Computer continuous forms, 2 ply, 11" x 14-7/8", 1000 sets/box	951.08	1		951.08		-		-	1	951.08		-
5	Computer continuous forms, 3 ply, 11" x 9-1/2", 500 sets/box	480.48	2		960.96	1	480.48	1	480.48		-		-
6	Computer continuous forms, 3 ply, 11" x 14-7/8", 500 sets/box	778.96	6		4,673.76	2	1,557.92		-	2	1,557.92	2	1,557.92
7	Computer continuous forms, 4 ply, 11" x 9-1/2", 250 sets/box	338.00			-		-		-		-		-
8	Computer continuous forms, 4 ply, 11" x 14-7/8", 250 sets/box	722.80	1		722.80	4	2,891.20	2	1,445.60	2	1,445.60	2	1,445.60
9	Compact disk case, 50 CDs capacity	50.84			-		-		-		-		-
10	Compact disk drive cleaner	64.22			-		-		-		-		-
11	Compact disk recordale, min. of 700MB, 1x-52x minimum speed, 80 min recording time	8.79			-		-		-		-		-
12	Compact disk rewritable, 700 MB min. capacity, 80 minutes recording time, 4x-10x min speed	16.62			-		-		-		-		-
13	DVD re-writable, 4x speed, 4.7gb capacity	11.70	50		585.00	27	315.90	27	315.90	2	23.40	2	23.40
14	DVD re, rwitable, 4x speed, 4.7GB capacity	19.96			-		-		-		-		-
15	Flash drive, 4gb,USB 2.0, plug and play	292.08	15		4,381.20	10	2,920.80		-	5	1,460.40		-
16	Flash drive, 8gb 2.0, plug and play	468.00	2		936.00	4	1,872.00	16	7,488.00				-
17	Ink cartridge, HP 51645A (HP 45)	1,216.86	75		91,264.50	25	30,421.50	25	30,421.50	20	24,337.20	5	6,084.30
18	Ink cartridge, HP C6615DA (HP15)	1,149.54			-		-		-		-		-
19	Ink cartridge, HP C1823DA (P23)	1,499.20			-		-		-		-		-
20	Ink cartridge, HP C6625A (HP17)	1,250.52			-		-		-		-		-
21	Ink cartridge, HP C6578A/D (HP78)	1,352.52			-		-		-		-		-
22	Ink cartridge, HP C6614D (HP20)	1,344.36			-		-		-		-		-
23	Ink cartridge, HP C4844A (HP10)	1,402.50			-		-		-		-		-
TOTAL					116,115.54								

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Department/ Office:	Regular	Contingency	Total	Date Submitted:

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						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Ink cartridge, HP C8727AA (HP27)	743.58			-		-		-		-		-
25	Ink cartridge, HP C8728AA (HP28)	873.12			-		-		-		-		-
26	Ink cartridge, HP C6656AA (HP56)	810.90			-		-		-		-		-
27	Ink cartridge, HP C6657AA (HP57)	1,352.52			-		-		-		-		-
28	Ink cartridge, HP C9351AA (HP21)	615.06			-		-		-		-		-
29	Ink cartridge, HP C9352AA (HP22)	708.90			-		-		-		-		-
30	Ink cartridge, HP C8765WA (HP94)	820.08			-		-		-		-		-
31	Ink cartridge, HP C8766WA (HP95)	984.30			-		-		-		-		-
32	Ink cartridge, HP C9361WA (HP93)	787.44			-		-		-		-		-
33	Ink cartridge, HP C9362WA (HP92)	588.54			-		-		-		-		-
34	Ink cartridge, HP CB314A (HP 900), black	256.02			-		-		-		-		-
35	Ink cartridge, HP CB315A (HP 900), tri-color	329.46			-		-		-		-		-
36	Ink cartridge, Epson TO17	-											
37	Ink cartridge, Epson TO18	-											
38	Ink cartridge, Lexmark #27, colored	1,173.00			-		-		-		-		-
39	Ink cartridge, Lexmark #17, black	984.30			-		-		-		-		-
40	Ink cartridge, Epson TO38	482.46			-		-		-		-		-
41	Ink cartridge, Epson TO39	755.82			-		-		-		-		-
42	Mouse, Optical, USB connection type	197.60	8		1,580.80	16	3,161.60	15	2,964.00	17	3,359.20	10	1,976.00
43	Toner Cartridge, HP C3906A	3,063.06			-		-		-		-		-
44	Toner Cartridge, HP C3903A	3,568.00			-		-		-		-		-
45	Toner Cartridge, HP C4092A	2,657.10			-		-		-		-		-
46	Toner Cartridge, HP C4096A	4,112.64			-		-		-		-		-
47	Toner Cartridge, HP C7115A	2,523.48			-		-		-		-		-
TOTAL					1,580.80								

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Department/ Office:	Regular	Contingency	Total	Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
48	Toner Cartridge, HP 92298A	4,498.20										
49	Toner Cartridge, HP C4127X	5,451.90										
50	Toner Cartridge, HP Q2613X	4,026.96										
51	Toner Cartridge, HP Q2612A	2,866.20										
52	Toner Cartridge, HP Q5942A	6,105.72										
53	Toner Cartridge, HP Q6511A	5,077.56										
54	Toner Cartridge, HP C9720A	6,436.20										
55	Toner Cartridge, HP C9721A	8,710.80										
56	Toner Cartridge, HP C9722A	8,710.80										
57	Toner Cartridge, HP C9723A	8,881.60										
58	Toner Cartridge, HP Q1338A	6,489.60										
59	Toner Cartridge, HP Q2610A	4,862.18										
60	Toner Cartridge, HP Q3960A	3,468.00										
61	Toner Cartridge, HP Q3961A	4,187.10										
62	Toner Cartridge, HP Q3962A	4,187.10										
63	Toner Cartridge, HP Q3963A	4,187.10										
64	Toner Cartridge, HP Q5949A	2,928.42										
65	Toner Cartridge, HP Q7553A	3,301.74										
66	Toner Cartridge, Lexmark 3421HR(12A8400)	4,621.62										
67	Toner Cartridge, Lexmark 1382920	14,198.40										
68	Toner Cartridge, Broter TN3060	4,559.40										
69	Toner Cartridge, for Kyocera Mita KM-1505/1510/1810	3,843.84										
70	Toner Cartridge, TK 100, for Kyocera Mita KM-1500	2,843.56										
71	Toner Cartridge,Samsung ML-2250D5	4,029.00										
TOTAL												

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Department/ Office:				Regular	Contingency		Total		Date Submitted:			
					DISTRIBUTION							
Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
72	Toner Cartridge, Samsung ML-2010D3	2,958.00		-		-		-		-		-
73	Toner Cartridge, Kyocera TK-120	5,254.02		-		-		-		-		-
74	Ribbon, Epson 8755	84.76		-		-		-		-		-
75	Ribbon, Epson RN 8750	78.75		-		-		-		-		-
76	Ribbon, Epson RN 7754	127.50		-		-		-		-		-
77	Ribbon, Epson RN 15083/SO 15086	724.88		-		-		-		-		-
78	Ribbon, Epson RN 15327	328.44		-		-		-		-		-
				-		-		-		-		-
	COMMON OFFICE SUPPLIES			-		-		-		-		-
				-		-		-		-		-
1	Acetate, gauge #3,50m in length	603.20		-		-		-		-		-
2	Air Freshener,280ml/can	92.58	124	11,477.44	21	1,943.76	30	2,776.80	44	4,072.64	29	2,684.24
3	Rubbing, Alcohol, 70%	49.70	1359	67,542.30	323	16,053.10	286	14,214.20	450	22,365.00	300	14,910.00
4	Audio Cassette Tape, 90min. Recording time	16.12		-		-		-		-	7	112.84
5	Tape,blank,for micro-cassette recorder,60 mins. Recording time	91.50		-		-		-		-		-
6	Carbon film, Polyethylene, 210mm x 297mm (A-4), 100's/box	349.44		-	25	8,736.00	25	8,736.00		-		-
7	Carbon film, Polyethylene, 216mm x 330mm, 100s/box	364.00	20	7,280.00		-	10	3,640.00		-	10	3,640.00
8	Cartolina, assorted color, 20's/pack	72.80	7418	540,030.40	2593	188,770.40	2215	161,252.00	1595	116,116.00	1015	73,892.00
9	Cartolina, white, 20s/pack	57.20		-	40	2,288.00	6	286.00	5	286.00	5	286.00
10	Chalk, white, dustless, 100pcs/box	34.81		-		-		-		-		-
11	Clip, bulldog (3")	8.42		-	35	294.70	25	210.50	25	210.50	25	210.50
12	Clip, backfold, 25mm, 12s/box	15.60	8	93.60	36	561.60	30	468.00	30	468.00	30	468.00
13	Clip, backfold, 50mm, 12s/box	43.68	5	218.40	5	218.40		-		-		-
14	Clip, backfold, 19mm, 12s/box	7.54	520	3,920.80	130	980.20	130	980.20	130	980.20	130	980.20
TOTAL				630,562.94								

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					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
15	Clip, backfold, 32mm, 12s/box	17.42	0	-		-		-		-		-
16	Columnar pad, 4 cols, 50gsm min.	21.84	300	6,552.00	100	2,184.00	100	2,184.00	100	2,184.00	100	2,184.00
17	Columnar pad, 14 cols, 50gsm min.	45.76	0	-		-		-		-		-
18	Columnar pad, 16 cols, 50gsm min.	45.76	0	-		-		-		-		-
19	Columnar pad, 18 cols, 50gsm min.	67.60	10	676.00	5	338.00		-	2.5	169.00	2.5	169.00
20	Columnar Notebook, 12 cols	19.64	60	982.00	20	392.80	20	392.80	20	392.80	10	196.40
21	Correction fluid, water based, min 15ml	9.82	90	883.80	33	320.14	44	270.50	37	346.24	20	196.40
22	Data File Box, (5"x9"x15-3/4")	64.47	8	515.76	3	193.41		-		-	5	322.35
23	Data Folder, w/ finger ring, (3" x 9" x 15")	57.07	0	-		-		-		-		-
24	Drawing Ink, black, 30ml		0	-		-		-		-		-
25	Envelope, documentary (10" x 15"), 500s/box	560.56	675	378,378.00	225	126,126.00	225	126,126.00	225	126,126.00	225	126,126.00
26	Envelope, expanding, kraft, legal size, 100s/box	675.86	4333	2,928,591.38	1803	1,218,575.58	1245	841,445.70	1279	864,424.94	1251	845,500.86
20	Envelope, mailing white, 500s/box	159.78	803	128,303.34	400	63,912.00	152	24,285.56	150	23,967.00	253	40,424.34
28	Envelope, mailing white with window, 500s	207.58	4	830.32	4	830.32		-		-		-
29	Envelope, pay, kraft, (4"x7-1/2"), 500s/box	119.60	423	50,590.80	141	16,863.60	241	28,823.60	141	16,863.60	141	16,863.60
30	Envelope, expanding, plastic legal size	39.81	2664	106,050.04	1185	47,572.95	797	31,728.57	781	31,091.61	708	28,165.48
31	Envelope, documentary,A4, 500s/box	526.24	744	391,522.56	333	175,237.92	306	162,081.92	243	127,876.32	168	88,406.32
32	Eraser, blackboard/whiteboard	11.44	4	45.76	2	22.88		-	1	11.44	1	11.44
33	Eraser, rubber	4.68	501	2,344.68	315	1,474.20	101	472.68	96	449.28	90	421.20
34	File organizer, expanding, legal, plastic, assorted colors	83.20	6	499.20	447	37,190.40	23	1,913.60	24	1,996.80	14	1,164.80
35	Folder, pressboard, plain, legal, 100s/box	651.64	4246	3,616,063.44	2083	1,773,866.12	1301	1,107,983.64	1107	942,765.48	1056	899,331.84
56	Folder; tagboard, legal size, 100s/box	413.92	200	82,784.00	842	348,520.64	835	345,623.20	818	338,586.56	987	408,538.04
37	Folder, morocco/fancy, legal size, 50s/pack	301.60	218	65,748.80	115	34,684.00	110	33,176.00	93	28,048.80	10	3,016.00
190	Folder, ,morocco/fancy,A4 size, 50s/pack	312.00	200	62,400.00	320	99,840.00	380	118,560.00	220	68,640.00	380	118,560.00
TOTAL				7,824,471.68								

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50	Folder, clear plastic, L-type, A4 size, 50s/pack	247.52	160	39,603.20	90	22,276.80	10	2,475.20	50	12,376.00	10	2,475.20
40	Folder, clear plastic, L-type, legal size, 50s/pack	228.80	223	51,022.40	121	27,684.80	101	23,108.80	1	228.80		-
41	Glue, all purpose, 300 grams min.	37.43	472	17,666.86	187	6,999.41	89	3,331.27	108	4,042.44	88	3,293.84
42	Illustration board, (30"x40"), 2 ply	32.97	0	-		-		-		-		-
43	Index card, 3"x5", ruled both sides, 500s/pack	44.45	0	-		-		-		-		-
44	Index card, 5"x8", ruled both side, 500s/pack	99.84	100	9,984.00		-		-		-	100	9,984.00
45	Index card box, 4-3/8"x5-5/8 x 4" (3"x5")	41.50	0	-		-		-		-		-
46	Index card box, 5-3/8"x8-7/8" x 6" (5"x8")	56.68	0	-		-		-		-		-
47	Index tab, self-adhesive, 5 sets/box	67.60	0	-		-		-		-		-
48	Lead, for mechanical pencil, 0.5mm, 12pcs/tube	11.44	0	-		-		-		-		-
49	Looseleaf cover, 214mm x 354mm, 50 pcs/bundle	499.54	0	-		-		-		-		-
50	Magazine file box, 10mm x 220mm x 265mm, with open end	44.61	0	-		-		-		-		-
51	Magazine file box, 112mm, 200mm x 240mm, with open end	49.56	0	-		-		-		-		-
52	Map pin, round head, 100s/box	36.40	0	-		-		-		-		-
53	Marker, flourescent, 3 colors/set	41.60	0	-		-		-		-		-
54	Marking pen, whiteboard, black	15.08	274	3,672.52	99	1,492.92	62	934.96	53	339.84	60	904.80
55	Marking pen, whiteboard, blue	15.08	231	3,483.48	77	1,161.16	60	904.80	60	904.80	34	512.72
56	Marking pen, whiteboard, red	15.08	10	150.80		-	7	105.56	3	45.24		-
99.5	Marker, permanent, black	13.50	297	4,009.50	109.5	1,478.25	65.5	884.25	65.5	884.25	56.5	762.75
58	Marker, permenent, blue	13.50	140	1,890.00	56	756.00	26	351.00	33	445.50	25	337.50
59	Marker, permenent, red	13.50	67	904.50	36	486.00	13	175.50	13	175.50	5	67.50
60	Marking pen, For transparency	84.24	193	16,258.32	47	3,959.28	47	3,959.28	47	3,959.28	52	4,380.48
61	Note book, stenographers's, 40 leaves	7.49	950	7,115.50	350	2,621.50	250	1,872.50	150	1,123.50	200	1,498.00
62	Note pad, (3"x3"), 100 sheets/pad	36.40	82	3,004.80	32	1,164.80	30	1,092.00		20.00	20	728.00
TOTAL				158,765.98								

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					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
63	Note pad, (3"x4"), 100 sheets/pad	52	0	-		-		-		-		-
64	Note pad, (2"x2"), 400 sheets/pad	112.32	0	-		-		-		-		-
65	Note pad, (2"x3"), 100 sheets/pad	31.2	0	-		-		-		-		-
66	Oil, for general purpose, 120ml	30.99	0	-		-		-		-		-
67	Paper, bond, premium grade, 210mm x 297mm (A4),70gsm	104.80	3016	316,076.80	819	85,831.20	843	88,346.40	678	71,054.40	676	70,844.80
68	Paper, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	56.06	320	17,939.20	85	4,765.10	75	4,204.50	85	4,765.10	75	4,204.50
69	Paper, mimeo, whitewove, 210mm x 297mm (A4)	145.6	132	19,219.20	33	4,804.80	33	4,804.80	33	4,804.80	33	4,804.80
70	Paper, for plain paper copier, 210mm x 297mm (A4), 70gsm	144.36	85	12,269.75	25	3,608.75	30	4,330.50	25	3,608.75	5	721.75
71	Paper, for plain paper copier, 254mm 356mm (B4), 70gsm	194.66	50	9,733.00	10	1,946.60	20	3,893.20	10	1,946.60	10	1,946.60
72	Paper, ruled pad, 216mmx330mm, 90 sheets/pad	20.57	0	-		-		-		-		-
73	Paper, thermal, 210mmx30M, 1/2" core	36.4	0	-		-		-		-		-
74	Paper, thermal, 216mmx30M, 1/2" core	37.44	0	-		-		-		-		-
75	Paper, multicopy, 210mmx297mm (4), 80gsm	139.32	251	34,969.32	65	9,055.80	65	9,055.80	65	9,055.80	56	7,801.92
76	Tracing paper, in rolls, 43" x 20" yards		0	-								
77	Parchment paper, A4 size, 80 gsm, 100sheets/pack	161.2	0	-		-		-		-		-
78	Paper fastener, for paper, metal, 50 sets/box	82.04	598	49,059.92	177	14,521.08	165	13,536.60	133	10,911.32	123	10,090.92
79	Papar clip, gem type, jumbo, 46mm, 100s/box	8.84	411	3,633.24	141	1,246.44	119	1,051.96	115	1,016.60	36	318.24
80	Paper clip, gem type, 32mm, 100s/box	15.60	224	3,494.40	121	1,887.60	19	296.40	29	452.40	55	858.00
81	Pencil, lead, w/eraser, one(1) dozen per box	48.89	626		39	537.79	277	13,542.53	161	7,871.29	149	7,284.61
82	Pencil, mecanical, for 0.5mm lead	18.2	28	509.60	15	273.00	9	163.80	2	36.40	2	36.40
83	Push pin, flat head type, assorted colors, 100s/box	30	122		47	1,410.00	33	990.00	24	720.00	18	540.00
84	Record book, 300 pages, smyth sewn	50.44	914	46,102.16	232	11,702.08	219	11,046.36	234	11,802.96	229	11,550.76
85	Record book, 500 pages, smyth sewn	88.4	1457.5	128,843.00	345.5	30,542.20	284.5	25,149.80	304.5	26,917.80	523	46,233.20
86	Ribbon, nylon, manual typewriter	15.81	15	237.15	15	237.15		-		-		-
TOTAL				642,086.74								

FDP Form 4a - Annual Procurement Plan or Procurement List

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Department/ Office: | Regular | Contingency | Total | Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
87	Ribbon, nylon, for Kitano Bundo Clock	844.8	0	-		-		-		-		-
88	Ribbon Cartridge, fabric, iwata E2A time recorder	468	0	-		-		-		-		-
89	Ring Binder, (1/2"x44"), plastic	4.37	0	-		-		-		-		-
90	Ring Binder, (3/4"x44"), plastic	12.48	0	-		-		-		-		-
91	Ring Binder, (1"x44"), plastic	12.48	0	-		-		-		-		-
92	Ring Binder, (2"x44"), plastic	28.13	0	-		-		-		-		-
93	Rubber band, 1.0mm min thickness, min. 350 grams/box or aprox 220pcs	132.68	21	2,786.28	8	1,061.44	3	398.04	7	928.76	3	398.04
94	Ruler,plastic,300mm	3.64	3	10.92	3	10.92		-		-		-
95	Ruler,plastic,450mm	36.4	0	-		-		-		-		-
29	Sign pen, black	41.48	1082	44,881.36	321	13,315.08	248	10,287.04	297	12,319.56	216	8,959.68
97	Sign pen, blue	41.48	159	6,595.32	37	1,534.76	49	2,032.52	58	2,405.84	15	622.20
98	Sign pen, red	41.48	133	5,516.84	37	1,534.76	32	1,327.36	32	1,327.36	32	1,327.36
99	Stamp pad ink, violet, 50ml	27.04	200	5,408.00	99	2,676.96	32	865.28	37	1,000.48	32	865.28
100	Stamp pad, felt pad, min 60mm x 100mm	24.96	24	599.04	3	74.88	17	424.32	2	49.92	2	49.92
37	Staple wire, standard, #35	31.98	623	19,923.54	160	5,116.80	223	7,131.54	118	3,773.64	122	3,901.56
102	Stencil paper, ordinary, universal	-	0									
103	Stencil ink, #217,400ml	-	0									
104	Tape,adding machine, 24mm, 50 meters length	10.66	26	277.16	9	95.94	6	63.96	6	63.96	5	53.30
105	Tape,masking,24mm, 50 meters length	41.60	207	8,611.20	56	2,329.60	66	2,745.60	35	1,456.00	50	2,080.00
106	Tape,masking,48mm,50 meters length	83.82	225	18,859.50	53	4,442.46	42	3,520.44	90	7,543.80	40	3,352.80
107	Tape, transparent, 24mm, 50 meters	10.67	558	4,920.24	142	1,543.54	197	2,141.39	106	7.00	113	1,228.31
108	Tape, transparent, 48mm, 50 meters	20.38	234	4,768.92	100	2,038.00	38	774.44	58	1,182.04	38	774.44
109	Tape, packaging, 48mm, 50 meters length	19.24	35	673.40	16	307.84	5	96.20	7	134.68	7	134.68
110	Time card, for seiko time recorder, 100s/bundle		0	-		-		-		-		-
TOTAL				123,831.72								

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Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
111	Time card, for Amano Bundy Clock, 100s/bundle	97.76	0	-		-		-		-		-
112	Time card, for kitano time recorder, 100s/bundle	87.36	0	-		-		-		-		-
113	Toilet tissue, 12 rolls/pack	61.15	557	34,060.55	103	6,298.45	112	6,848.80	214	13,086.10	128	7,827.20
114	Transparency film, A4,100s/box		0	-		-		-		-		-
115	Transparency film, colored, A4,100s/box		0	-		-		-		-		-
116	Twine, plastic, on kilo per roll	57.2	0	-		-		-		-		-
117	Wrapping paper, kraft, 65gsm, approx.40m	166.4	0	-		-		-		-		-
			0	-		-		-		-		-
	COMMON OFFICE DEVICES		0	-		-		-		-		-
1	Blade, heavy duty cutter (L500, 10 pcs./pack	10.4	20	208.00	10	104.00	10	104.00		-		-
2	Cutter, heavy duty	27.04	60	1,622.40	28	757.12	8	216.32	21	567.84	3	81.12
3	Puncher, heavy duty	114.4	30	3,432.00	12	1,372.80	11	1,258.40	4	457.60	3	343.20
4	Scissors, (6")	18.72	99	1,853.28	47	879.84	23	430.56	14	262.08	15	280.80
5	Sharpener, single cutterehead	147.25	23		11	1,620.85	5	736.75	5	736.75	2	294.70
6	Stamping dater, selfinking stamp	436.8	0	-		-		-		-		-
7	Staple, heavy duty, standard	162.84	111	18,075.24	42	6,839.28	40	6,513.60	14	2,279.76	15	2,442.60
8	Staple remover, twin jaws	19.84	107	2,101.48	56	1,080.20	7	137.48	22	432.08	23	451.72
9	Tape dispenser, heavy duty, for 24mm (1")	40.25	51	2,052.75	12	483.00	21	845.25	13	523.25	5	201.25
10	Waste basket, plastic	20.99	8	167.92	2	41.98	2	41.98	4	83.96		-
									5			
TOTAL				63,573.82								

FDP Form 4a - Annual Procurement Plan or Procurenient List

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2. Summary Form

ANNUAL PROCUREMENT PLAN
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Province, City or Municipality :

Plan Control No.	Planned Amount			Page 1 of 3 pages
Department/ Office:	Regular	Contingency	Total	Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	COMMON JANITORIAL SUPPLIES											
1	Bathroom soap, 70gsm.	14.56	24	349.44	6	87.36	6	87.36	6	87.36	6	87.36
2	Broom, soft (tambo)	119.60	72	8,611.20	30	3,588.00	18	2,152.80	15	1,794.00	9	1,076.40
3	Broom, stick (tingting)	19.76	48	948.48	14	276.64	23	454.48	6	118.58	5	98.80
4	Cleanser, powder, 350gsm.	17.32	3	51.96	1	17.32	1	17.32		-	1	17.32
5	Detergent powder, all purpose, 500gms.	17.16	112	1,921.92	43	737.88	9	154.44	30	514.80	30	514.80
6	Detergent bar, min 392 gram net mass, four (4) pcs per bar	23.92	116	2,774.72	29	693.68	29	693.68	29	693.68	29	693.68
7	Disinfectant spray, 400 grams net content	239.20	12	2,870.40	2	478.40	4	956.80	4	956.80	2	478.40
8	Dust pan, non-rigid plastic, with detachable handle	27.00	15	405.00	9	243.00	1	27.00	1	27.00	4	108.00
9	Floor wax, paste, natural, 2kgs.	306.00	55	16,830.00	53	16,218.00	1	306.00	1	306.00		-
10	Floor wax, paste,red, 2kgs.	306.80	12	3,681.60	3	920.40	3	920.40	3	920.40	3	920.40
11	Floor wax, liquid type, 3.75L	331.60	0	-		-		-		-		-
12	Furniture cleaner, 300ml/can min	112.32	0	-		-		-		-		-
13	Insecticide, 600ml (420g)/can	116.48	69	8,037.12	13	1,514.24	25	2,912.00	25	2,912.00	6	698.88
14	Mophandle, screw type, wooden handle	83.20	1	4,243.20	18	1,497.60	16	1,331.20	16	1,331.20	1	83.20
15	Mophead, 100% rayon, 400g	71.76	154	11,051.04	45	3,229.20	20	1,435.20	44	3,157.44	45	3,229.20
16	Rag,cotton, (7") in diameter	43.68	22	960.96	7	305.76	7	305.76	4	174.72	4	174.72
17	Scouring pad, economy size	131.96	46	6,070.16	19	2,507.24	9	1,187.64	9	1,187.64	9	1,187.64
18	Toilet bowl & urinal cleaner, 500ml	62.40	55	3,432.00	15	936.00	16	998.40	16	998.40	8	499.20
19	Toilet deodorant cake, 99% paradichlorobenzene, 50gms, 3pcs/pack	33.28	144	4,792.32	88	2,928.64	23	765.44	5	166.40	28	931.84
20	Trashbag, plastic, black, (XL)	103.79	708	73,483.32	210	21,795.90	166	17,229.14	166	17,229.14	166	17,229.14
TOTAL				150,514.84								

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
	LEGAL SIZE PAPER												
1	Paper, bond, premium grade	119.22	69		8,226.18	1220.5	46,409.90	847.5	15,269.10	637.5	7,930.60	734.5	59,230.68
2	Paper, mimeo, groundwood	91.52	155		9,742.40	40	3,660.80	30	2,745.60	10	1,656.00	56	1,680.00
3	Paper, mimeo, whitewove	120.02	12		Q	3	360.06	3	360.06	3	360.06	3	360.60
4	Paper, for PPC	173.33			V								
5	Paper, multicopy, legal, for laser printing	174.72											
	COMMON OFFICE EQUIPMENT												
1	Airpot, 4.0, w/ dispenser	1,144.00											
2	Automatic voltage regulator, 500 watts	7,963.92											
2	Filing cabinet, four (4) drawers, steel plain	9,399.52											
	finish, w/ 8 ball bearing rollers, gauge 24												
3	Filing cabinet, four (4) drawers, steel plain												
	finish, w/ 8 ball bearing rollers, gauge 20	13,497.12											
4	Filing cabinet, four (4) drawers, three (3)												
	drawers + one (1) safe, plain finish, gauge 20	12,155.52											
5	Filing cabinet, lateral, four (4) drawers, beige,												
	finish, 55"x18"x35.5(HxWxL) body, 6" x16"x32" (H x W x L), gauge 20	1,892.80											
6	Calculator, desktop, heavy duty printing 12 digits, two (2) color												
	print/illuminated display AC power source, Canon	925.60											
7	Calculator, desktop, mini-printer type, 12 digits, AC/DC power												
	source, with ink roller & adaptor	341.12											
8	Calculator, scientific, 10 digits, dot matrix display,												
	programmable, with case	161.08	6		966.48	9	659.32	1	161.08	1	161.08	1	161.08
TOTAL					9,192.66								

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
9	Calculator, compact, electronic, LCD, desktop display,	239.20	36		2,665.40	23	847.40	1	239.20	7	792.40	5	786.40
	12 digits, two-way power source												
10	Chair, monobloc, without armrest, beige/white	19,552.00											
11	Document camera, w/ DVI port, four (4)												
	reference points demarcate viewing area, 8 times (800%)												
	consecutive zoom, PC and Doc Cam VS	1,346.29											
12	Electric fan, orbit type	764.40	1		745.68					1	745.68		
13	Electric fan, with stand	745.68				1	745.68						
14	Electric fan, wall type	934.84	1		934.20					1	934.20		
15	Industrial fan, 18" metal blade	4,451.20											
16	Facsimile transceiver, uses thermal paper												
	30m/roll, for documents 216mm x 600mm, 15 sec												
	transmission speed, scanning width 208mm, document feeder												
	holds 10 pages, wit automatic paper cutter, redial,												
	and fax/tel switcover	1,130.48											
17	Fire Extinguisher, dry chemical, for ABC class												
	of fire, squeeze type, non-electrical conductor non-toxic,												
	non-corrosive, 4.5kg (10lbs), brand new	4,726.80											
18	Fire Extinguisher, pure HCFC 123, with fire rating of 1A, 1BC for ABC												
	class of fire, squeeze type non-electrical conductor, 4.5kg (10lbs),												
	brand new	24,939.20											
19	Multimedia projector, 2000 ansi, Lumens, 2000 hours lamp life,												
	supports SVGA to SXGA (compressed) resolution	8,838.96											
TOTAL					4,345.28								

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by: _____
(Head of Department/Office)

FDP Form 4a - Annual Procurement Plan or Procurement List

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Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
20	Paper trimmer/cutting machine, 350MM cutting size, 30 sheets											
	cutting cup. Automatic clamping, stationery blade guard, A4-A6											
	format indications	6,238.96										
21	Paper shredder, 220mm feed opening											
	4mm sred widt, 0.06m/sec sred speed, 6-8 sheets performance,											
	approx 5kg in weigth	28,672.80										
22	Printer, automatic data processing, impact dot matrix, 9-pins, 136	-										
	columns, complete w/ ribbons, cables and manual, Epson FX-2190	35,859.20										
23	Printer, automatic data processing, impact dot matrix, 24-pins,136	-										
	columns, complete w/ ribbons, cables and manual, Epson LQ-2180	7,124.00										
24	Printer, impact dot matrix, 9-pin,80 columns, with ribbon, cables and	-										
	manual ribbons, cables and manual, Epson LX-300+	7,139.20										
25	Printer, laser, 20ppm printing speed, 1200 x 1200 dpi, with power	-										
	cord, interface cable software drivers and complete documentation,	-										
	ML-2250	30,992.00										
26	Printer, automatic data processing, impact dot matrix, 24-pins, 136	-										
	columns, complete w/ ribbons, cables and manual, Epson LQ-2190	10,398.96										
27	Punching/Binding machine, two (2) hand lever system, 34cm or 13"	-										
	(24 holes) punching width adjustable to any format, bind 425 sheets	-										
	or up to 2" thick, all metal construction	1,653.60										
28	Radio Cassette Recorder, with AM/FM Radio	6,118.00										
29	Time Recorder, (for attendance), electronic, stylish/compact	-										
	design, large display, 2-color ribbon, with dot matrix printer,	-										
	bell and buzzer, wall or desk mount, 220 volts											
TOTAL												

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
30	Typewriter, manual, 15" carriage, pica/ elite typecase,46 keys,												
	Philippine keyboard metal casing, Olympia SG3N												
31	Typewriter, manual, 18" carriage, pica/ elite typecase, 46 keys,												
	Philippine keyboard metal casing, Olympia SG3N												
32	Typewriter, manual, 24" carriage, pica/elite typecase, 46 keys,												
	Philippine keyboard metal casing, Olympia SG3N	2,038.40											
30	Uninterruptible Power Supply (UPS) line interactive topology, with	-											
	sealed maintenance free batteries, 520VA-600VA	-											
	HANDBOOKS ON PROCUREMENT												
	HANDBOOK ON PUBLIC BIDDING DOCUMENTS,	-											
	8-12" x 11", offset printing, one color print, laminated kromcote cover,	-											
	newsprint inside pages, perfect binding for:	32.24											
	a. Procurement of Goods & Service, 110-115 pages	37.65											
	b. Procurement of Civil Works, 139-149 pages	22.36											
	c. Procurement of Consulting Service, 139-149 pages	88.40											
	d. Sample Forms, 8-1/4", 328 pages	32.40											
	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (5th Edition), 6" x 9", 228 pages,	13.52											
TOTAL													

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OTHER CONSUMABLES												
1	Ink cartridge, HP C4902AA (HP13), black, 28ml	981.24											
2	Ink cartridge, HP C4815 (HP13), cyan,	981.24											
3	Ink cartridge, HP C4816 (HP13), magenta, 14ml	981.24											
4	Ink cartridge, HP C4817A (HP13), yellow, 14ml	981.24											
5	Ink cartridge, HP C4836A (HP11), cyan 28ml	1,332.12											
6	Ink cartridge, HP C4837A (HP11), magenta, 28ml	1,332.12											
7	Ink cartridge, HP C483A (HP11), yellow, 28ml	1,332.12											
8	Ink cartridge, HP C4906AA (HP940), black	973.08											
9	Ink cartridge, HP C4906AA (HP940XL), black	1,346.40											
10	Ink cartridge, HP C4907AA (HP 940XL), cyan	973.08											
11	Ink cartridge, HP C4908AA (HP 940XL), magenta	973.08											
12	Ink cartridge, HP C4909AA (HP 940XL), yellow	973.08											
13	Ink cartridge, HP C4936A (HP18), black	809.88											
14	Ink cartridge, HP C4937A (HP18), cyan	606.90											
15	Ink cartridge, HP C4938A (HP18), magenta	606.90											
16	Ink cartridge, HP C4939A (HP18), yellow	737.46											
17	Ink cartridge, HP C8721A (HP02, black, 10ml	1,230.12											
18	Ink cartridge, HP C8767WA (HP96), BLACK, 21ML	393.72											
19	Ink cartridge, HP C8771WA (HP02) ,cyan, 4ml	393.72											
20	Ink cartridge, HP C8772WA (HP02), magenta, 3.5ml	393.72											
21	Ink cartridge, HP C8773WA (HP02), yellow, 6ml	393.72											
22	Ink cartridge, HP C8774WA (HP02), light cyan, 5.5ml	393.72											
23	Ink cartridge, HP C8775WA (HP02), light magenta, 5.5ml	1,365.76											
TOTAL													

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
24	Ink cartridge, HP C9363WA (HP97), tri-color, 14ml	692.38											
25	Ink cartridge, HP C9364WA (HP98), black, 11ml	973.08											
26	Ink cartridge, HP C9391A (HP88XL), cyan, 17ml	973.08											
27	Ink cartridge, HP C9392A (HP 88XL), magenta 17ml	973.08											
28	Ink cartridge, HP C9393A (HP88XL), yellow 17ml	1,363.74											
29	Ink cartridge, HP C9396A (HP88XL), black 58.5 ml	467.12											
30	Ink cartridge, HP CB316WA (HP564), black	390.66											
31	Ink cartridge, HP CB317WA (HP564), photo	390.66											
32	Ink cartridge, HP CB318WA (HP564), cyan	390.66											
33	Ink cartridge, HP CB319WA (HP564), magenta	390.66											
34	Ink cartridge, HP CB320WA (HP564), yellow	628.32											
35	Ink cartridge, HP CB335WA (HP74), black, 4.5ml	1,232.16											
36	Ink cartridge, HP CB336WA (HP74XL), Black, 18ml	722.16											
37	Ink cartridge, HP CB337WA (HP75), tri-color, 3.5ml	1,365.78											
38	Ink cartridge, HP CB338WA (HP 75XL), tricolor, 12ml	588.54											
39	Ink cartridge, HP CC640WA (HP60), black, 4ml	1,177.08											
40	Ink cartridge, HP CC641WA (HP60XL), black 12ml	708.88											
41	Ink cartridge, HP CC643WA (HP60), tricolor,13ml	1,374.96											
42	Ink cartridge, HP CC644WA (HP60XL), tricolor,11ml	589.88											
43	Ink cartridge, HP CC653AA (HP 901), black officejet, 4ml	903.72											
44	Ink cartridge, HP CC656AA (HP901), tricolor officejet, 9ml	964.30											
45	Ink cartridge, HP CC660AA (HP702), black, 20ml	332.32											
46	Ink cartridge, HP CD887AA (HP703), black deskjet	332.32	12		3,987.84	3	996.96	3	996.96	3	996.96	3	996.96
47	Ink cartridge, HP CD888AA (HP703), tricolor deskjet	747.66	12		8,971.92	3	2,242.98	3	2,242.98	3	2,242.98	3	2,242.98
TOTAL					12,959.76								

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					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
48	Ink cartridge, HP CD971AA (HP920), black	561.00	65	26,455.00	25	14,025.00	15	8,415.00	20	11,220.00	5	2,805.00
49	Ink cartridge, HP CD972AA (HP920XL), cyan	561.00	0	-		-		-		-		-
50	Ink cartridge, HP CD973AA (HP920XL), magenta	561.00	0	-		-		-		-		-
51	Ink cartridge, HP CD974AA (HP920XL), yellow	1,122.00	0	-		-		-		-		-
52	Ink cartridge, HP CD975AA (HP920XL), black	332.32	0	-		-		-		-		-
53	Ink cartridge, HP CN692AA (HP 704), black	332.32	321	106,674.72	81	26,917.92	84	27,914.88	79	26,253.28	77	25,589.64
54	Ink cartridge, HP CN693AA (HP704), tricolor	1,550.40	94	145,737.60	24	37,209.60	25	38,760.00	30	46,512.00	15	23,256.00
55	Ink cartridge, Brother LC67HYBK, black	938.40	45	42,228.00	10	9,384.00	15	14,076.00	10	9,384.00	10	9,384.00
56	Ink cartridge, Brother LC67HYC, cyan	938.40	0	-		-		-		-		-
57	Ink cartridge, Brother LC67HYM, magenta	938.40	0	-		-		-		-		-
58	Ink cartridge, Brother LC67HYY, yellow	661.36	0	-		-		-		-		-
59	Ink cartridge, Brother LC39BK, black	453.90	0	-		-		-		-		-
60	Ink cartridge, Brother LC39Y, yellow	453.90	0	-		-		-		-		-
61	Ink cartridge, Brother LC39C, cyan	453.90	0	-		-		-		-		-
62	Ink cartridge, Brother LC39M, magenta	984.30	0	-		-		-		-		-
63	Ink cartridge, Lexmark lack #14, PN 18C2090A	1,221.96	30	36,658.80	10	12,219.60	10	12,219.60	10	12,219.60		-
66	Ink cartridge, Lexmark color #15, PN 18C2110A	2,075.70	0	-		-		-		-		-
67	Ink cartridge, Lexmark Photo #31, PN 18C0031A	1,662.60	0	-		-		-		-		-
68	Ink cartridge, Lexmark black #34, PN 18C0034A	2,009.40	0	-		-		-		-		-
69	Ink cartridge, Lexmark color #35, PN 18C0035A	1,138.32	0	-		-		-		-		-
70	Ink cartridge, Epson C13T029091, for printer Stylus C60/CX3100	1,039.38	0	-		-		-		-		-
71	Ink cartridge, Epson C13T029091, color, for printer Stylus C60/C50/CX3100	1,228.08	5	6,140.40	5	6,140.40		-		-		-
72	Ink cartridge Epson C13T032190, lack, for printer stylus C80/C82/CX5100	566.50	0	-		-		-		-		-
73	Ink cartridge, Epson C13T032290, cyan, for printer stylus C80	566.50	0	-		-		-		-		-
TOTAL				373,904.52								

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						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
74	Ink cartridge, Epson C13T032390, magenta, for printer stylus C80	586.50											
75	Ink cartridge, Epson C13T032490, yellow, for printer stylus C80	482.46											
76	Ink cartridge, Epson C13T038190, black, for printer Stylus C41SX/UX	850.68											
77	Ink cartridge, Epson C13T038190, black, for printer Stylus C41SX/XU (Double Pack)	755.82											
78	Ink cartridge, Epson, C13TO39090, color,for printer Stylus C41SX/UX	534.48											
79	Ink cartridge, Epson C13T042290, cyan, for printer Stylus	534.48											
80	Ink cartridge, Epson C13T042390,magenta,for printer stylus C82/CX5100	534.48											
81	Ink cartridge, Epson C13T042490, yellow, for printer Stylus c82/cx5100	514.04											
82	Ink cartridge, Epson C13T046190, black, for printer Stylus C63/C83	378.42											
83	Ink cartridge, Epson C13T047290, Cyan, for printer Stylus C63/C83	378.42											
84	Ink cartridge, Epson C13T047390, Magenta, for printer Stylus C63/C83	378.42											
85	Ink cartridge, Epson C13T047490, Yellow, for printer Stylus C63/C83	628.32											
86	Ink cartridge, Epson C13T062190, black, Hig cap, for printer Stylus CX3700/4700/C67	482.46											
87	Ink cartridge, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	387.60											
88	Ink cartridge, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	387.60											
89	Ink cartridge, Epson C13T03390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	387.60											
90	Ink cartridge, Epson C13T063490, yellow, Std cap, for printer Stylus CX3700/4700/C67	288.68											
91	Ink cartridge, Epson C13T075190, Black, for printer Stylus color, C59/CX2900	288.66											
92	Ink cartridge, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	288.66											
93	Ink cartridge, Epson C13T075390, Magenta, for printer stylus color C59/CX2900	288.66											
TOTAL													

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94	Ink cartridge, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	849.66											
95	Ink cartridge, Epson C13T103190,Black, for printer Stylus color C59/CX2900	566.10											
96	Ink cartridge, Epson C13T103290, Cyan, for printer stylus T40W/TX600FW	566.10											
97	Ink cartridge, Epson C13T103290, Magenta, for printer Stylus T40W/TX600FW	566.10											
98	Ink cartidge, Epson C13T103390, Yellow, for printer Stylus T40W/TX600FW	566.10											
99	Ink cartridge, Epson C13T104190, Black, for printer C110, CX7300/8300, TC200/400, Pigment ig Cap	943.50											
100	Ink cartridge, Epson C13T104193,Black, for printer C110, CX300/8300, TX200/400 Pigment ig Cap-Double Pack	424.32											
101	Ink cartridge, Epson C13T105190, Black, for printer Stylus T10/T11/T13/T30/T20E/C79/TX100/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment-73N	424.32											
102	Ink cartridge, Epson C13T105290, Cyan, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment-73N	424.32											
103	Ink cartridge, Epson C13T105390,Magenta, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F-Pigment-73N	424.32											
104	Ink cartridge, Epson C13T105490, Yellow, for printer Stylus T10/T11/T13/T30/T20E/C79/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300, Pigment	279.48											
TOTAL													

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						DISTRIBUTION								
Item No.	Description	Unit Cost	Quantity		Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
105	Ink cartridge, Epson C13T107190, Black, for printer T10/T11/T13/T20E/TX100/TX110/TX111/CX5500) Pigment-91N	279.48												
106	Ink cartridge, Epson C13T107290, Cyan, for printer T10/T11/T13/T20E/TX100/TX110/TX111/CX5500)Pigment-91N	279.48												
107	Ink cartridge, Epson C13T107290, Magenta, for printer T10/T11/T13/T20E/TX100/TX110/TX111/CX5500)Pigment-91N	279.48												
108	Ink cartridge, Epson C13T107290, Yellow, for printer T10/T11/T13/T20E/TX100/TX110/TX111/CX5500)Pigment-91N	940.44												
109	Ink cartridge, Epson C13T111190, Black, for printer Stylus Photo R270/290/390/RX590, Hig cap	940.44												
110	Ink cartridge, Epson, C13T111290, Cyan, for printer Stylus Photo R270/290/390/RX590, High cap	940.44												
111	Ink cartridge, Epson, C13T111290, Magenta, for printer Stylus Photo R270/290/390/RX590, High cap	940.44												
112	Ink cartridge, Epson, C13T111290, Yellow, for printer Stylus Photo R270/290/390/RX590, High cap	940.44												
113	Ink cartridge, Epson, C13T111290, Light Cyan, for printer Stylus Photo R270/290/390/RX590, High cap	940.44												
114	Ink cartridge, Epson, C13T111290, Light Magenta, for printer Stylus Photo R270/290/390/RX590, High cap	656.88												
115	Ink cartridge, Epson C13T112190, Black, for printer Stylus Photo R270/290/390/RX590, Std cap	656.88												
TOTAL														

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						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
116	Ink cartridge, Epson C13T112190, Cyan, for printer Stylus Photo R270/290/390/RX590, Std cap	656.88											
117	Ink cartridge, Epson C13T112190, Magenta, for printer Stylus Photo R270/290/390/RX590, Std cap	656.88											
118	Ink cartridge, Epson C13T112190, Yellow, for printer Stylus Photo R270/290/390/RX590, Std cap	656.88											
119	Ink cartridge, Epson C13T112190, Light Cyan, for printer Stylus Photo R270/290/390/RX590, Std cap	656.88											
120	Ink cartridge, Epson C13T112190, Light Magenta, for printer Stylus Photo R270/290/390/RX590, Std cap	302.94											
121	Ink cartridge, Epson C13T141190, Black, for ME 32/320/620F-141	302.94											
122	Ink cartridge, Epson C13T141190, Cyan, for ME 32/320/620F-141	302.94											
123	Ink cartridge, Epson C13T141190, Magenta, for ME 32/320/620F-141	302.94											
124	Ink cartridge, Epson C13T141190, Yellow, for ME 32/320/620F-141	576.30											
125	Ink cartridge, Epson C13T143190, Black, for printer ME 960FWD/900WD-143	453.90											
126	Ink cartridge, Epson C13T143190, Cyan, for printer ME 960FWD/900WD-143	453.90											
127	Ink cartridge, Epson C13T143190, Magenta, for printer ME 960FWD/900WD-143	453.90											
128	Ink cartridge, Epson C13T143190, Yellow, for printer ME 960FWD/900WD-143	3,068.06											
TOTAL													

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129	TONER CARTRIDGE, HP CB906F, BLACK	2,491.86											
130	TONER CARTRIDGE, HP CB435A, BLACK	2,924.34											
131	TONER CARTRIDGE, HP CB436A, BLACK	2,886.80											
132	TONER CARTRIDGE, HP CB540A, BLACK	2,652.00											
133	TONER CARTRIDGE, HP CB541A, CYAN	2,652.00											
134	TONER CARTRIDGE, HP CB542A, YELLOW	2,652.00											
135	TONER CARTRIDGE, HP CB543A, MAGENTA	6,324.00											
136	TONER CARTRIDGE, HP CC364A, BLACK	6,064.30											
137	TONER CARTRIDGE, HP CC530A, BLACK	4,750.14											
138	TONER CARTRIDGE, HP CC531A, CYAN	4,750.14											
139	TONER CARTRIDGE, HP CC532A, YELLOW	4,750.14											
140	TONER CARTRIDGE, HP CC533A, MAGENTA	5,254.02											
141	TONER CARTRIDGE, HP CE250A, BLACK	10,348.92											
142	TONER CARTRIDGE, HP CE221A, CYAN	10,348.92											
143	TONER CARTRIDGE, HP CE252A, YELLOW	10,348.92											
144	TONER CARTRIDGE, HP CE253A, MAGENTA	6,233.22											
145	TONER CARTRIDGE, HP CE255A, BLACK	6,157.74											
146	TONER CARTRIDGE, HP CE260A, BLACK	11,185.30											
147	TONER CARTRIDGE, HP CE261A, CYAN	11,185.30											
148	TONER CARTRIDGE, HP CE262A, YELLOW	11,185.30											
149	TONER CARTRIDGE, HP CE263A, MAGENTA	3,011.04											
150	TONER CARTRIDGE, HP CE278A, BLACK	2,855.06											
151	TONER CARTRIDGE, HP CE285A, BLACK	3,590.40											
152	TONER CARTRIDGE, HP CE505A, BLACK	6,592.26											
TOTAL													

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						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
153	TONER CARTRIDGE, HP CE505X, HIGH CAP, BLACK	3,116.08											
154	TONER CARTRIDGE, HP Q6000A, BLACK	3,395.52											
155	TONER CARTRIDGE, HP Q6001A, CYAN	3395.52											
156	TONER CARTRIDGE, HP Q6002A, YELLOW	3,395.58											
157	TONER CARTRIDGE, HP Q6003A, MAGENTA	5,420.28											
158	TONER CARTRIDGE, HP Q6570A, BLACK	5,389.28											
159	TONER CARTRIDGE, HP Q6471A, CYAN	5,389.28											
160	TONER CARTRIDGE, HP Q6472A, YELLOW	5,389.28											
161	TONER CARTRIDGE, HP Q6473A, MAGENTA	6,977.82											
162	TONER CARTRIDGE, HP Q7581A, CYAN	6,977.82											
163	TONER CARTRIDGE, HP Q7582A, YELLOW	6,977.82											
164	TONER CARTRIDGE, HP Q7583A, MAGENTA	4,222.80											
165	TONER CARTRIDGE, BROTHER TN-155BK, BLACK	5,661.00											
166	TONER CARTRIDGE, BROTHER TN-155M, MAGENTA	5,661.00											
167	TONER CARTRIDGE, BROTHER TN-155Y, YELLOW	5,861.00											
168	TONER CARTRIDGE, BROTHER TN-155C, CYAN	2,601.00											
169	TONER CARTRIDGE, BROTHER TN-2025	1,785.00											
170	TONER CARTRIDGE, BROTHER TN-2130	3,264.00											
171	TONER CARTRIDGE, TN-3250, LOW YIELD, FOR BROTHER HL5350DN	5,967.00											
172	TONER CARTRIDGE, LEXMARK X340A11G	11,776.82											
173	TONER CARTRIDGE, LEXMARK E360H11P	6,684.06											
174	TONER CARTRIDGE, LEXMARK E 450A11P	9,445.20											
175	TONER CARTRIDGE, LEXMARK T650A11P	25,588.70											
176	TONER CARTRIDGE, LEXMARK T650H11P	3,112.02											
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						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
177	TONER CARTRIDGE, DEVELOPER, EPSON C13S050005, FOR PRINTER EPL-5500	5,095.92											
178	TONER CARTRIDGE, DEVELOPER, EPSON C13S050010, FOR PRINTER EPL,5700L/5800	5,194.86											
179	TONER CARTRIDGE, Developer, Epson C13S050087, for printer EPL-5900/5900L	5,053.08											
180	TONER CARTRIDGE, Developer, Epson C13S050166, 6K for printer EPL-6200	3,211.98											
181	TONER CARTRIDGE, Developer, Epson C13S050187, 3K, for printer EPL-6200/6200L	5,359.68											
182	TONER CARTRIDGE, Developer, Epson C13S050440, Std Cap, for printer AL-M2010D/DN	3,542.46											
183	TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M1200	5,214.78											
184	TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M1200	10,200.00											
185	TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	6,987.00											
186	TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3051	2,805.00											
187	TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 258on	4,765.50											
188	TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	2,976.40											
189	TONER CARTRIDGE, Samsung Part No. ML TD104-S, for samsung ML 1660	449.80											
190	RIBBON CARTRIDGE, for Fujitsu DL3850	7,142.40											
191	RIBBON CARTRIDGE, for OKI ML 1120	1,142.40											
192	RIBBON CARTRIDGE, Lexmark 11A3550 for printer model 23xx series	1,129.14											
TOTAL													

FDP Form 4a - Annual Procurement Plan or Procurement List

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Plan Control No. _____

Department/ Office:

Planned Amount

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
193	RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	119.34											
194	RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+/I & 580	344.76											
195	RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	1,224.00											
196	RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	940.44											
197	RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/8000/8500 Black Ribbon (S015055)	1,030.20											
198	RIBBON CARTRIDGE, Epson C13SO15587, Black for printer DLQ-3000/3000+/3500	373.32											
199	RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	1,365.78											
200	PRINTHEAD, HP 11, BLACK, C4810A, 8 ML	1,365.78											
201	PRINTHEAD, HP 11, CYAN, 8ML	1,365.78											
202	PRINTHEAD, HP 11, MAGENTA C4812A, 8ML	4,120.80											
203	PRINTHEAD, HP 11, YELLOW, 8ML	2,295.00											
204	PHOTOCONDUCTOR KIT, LEXMARK PN 12A8302	2,295.00											
205	PHOTOCONDUCTOR KIT, LEXMARK PN E260X22G	3,391.50											
206	PHOTOCONDUCTOR KIT, LEXMARK PN E250C22G	-											
207	PHOTOCONDUCTOR UNIT, Epson C13S051099, for rinter EPL 6200/6200L	-											
	B.OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM												
TOTAL													

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Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
	Office Equipment and Accessories		0	-		-		-		-		-
1	Steel Cabinet, 4 drawers	8,500.00	11	93,500.00	2	17,000.00	6	51,000.00	2	17,000.00	1	8,500.00
2		-	0	-		-		-		-		-
3		-	0	-		-		-		-		-
4		-	0	-		-		-		-		-
5		-	0	-		-		-		-		-
6		-	0	-		-		-		-		-
7		-	0	-		-		-		-		-
8		-	0	-		-		-		-		-
9		-	0	-		-		-		-		-
10		-	0	-		-		-		-		-
	Office Supplies	-	0	-		-		-		-		-
1	Epson Continuous Ink	1,280.00	22	28,160.00	8	10,240.00	5	6,400.00	6	7,680.00	3	3,840.00
2	Paste	32.82	57	1,870.74	18	590.76	8	262.56	16	525.12	15	492.30
3	Ribbon cartridge, Epson 2175	85.04	17	1,445.68	4	340.16	4	340.16	5	425.20	4	340.16
4	Ballpen (black)	7.43	3902	28,991.86	998	7,415.14	1135	8,433.05	1221	9,072.03	548	4,071.64
5	Ballpen (blue)	9.10	978	8,899.80	114	1,037.40	109	991.90	651	5,924.10	104	946.40
6	Ballpen (red)	8.56	39	333.84	11	94.16	11	94.16	10	85.60	7	59.92
7	Ballpen (violet)	480.00	0	-		-		-		-		-
8	Expanded folder, Green, Long	20.22	200	4,044.00	50	1,011.00	50	1,011.00	50	1,011.00	50	1,011.00
10	Payroll form #3	-	100	-	100	-		-		-		-
11	Ribbon, printer, refill	36.17	0	-		-		-		-		-
12	Fastener, metal, long	-	0	-		-		-		-		-
13	Eraser (steadler, small)	20.00	0	-		-		-		-		-
14	Folder, long, green w/ metal tab	19.00	100	1,900.00	25	475.00	25	475.00	25	475.00	25	475.00
15	Sign pen, green	35.00	0	-		-		-		-		-
16	Fingertips Moistener	48.75	8	390.00	2	97.50	2	97.50	2	97.50	2	97.50
TOTAL				169,535.92								

FDP Form 4a - Annual Procurement Plan or Procurement List

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Province, City or Municipality :_____

Plan Control No. _____					Planned Amount					Page ___1___of__3____ pages			
Department/ Office:					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Audio and visual presantation and composing equipment												
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
	Photographic or filming or video equipment												
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
TOTAL													

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Department/ Office:

Planned Amount
Regular | Contingency | Total

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Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
	Cleaning Equipment and Supplies											
1	Detergent powder 45 grms.	6.00	0	-		-		-		-		
2	Bleaching Liquid	81.67	23	1,878.41	8	653.36	4	326.68	4	326.68	7	571.69
3	Dishwashing Paste	51.99	90	4,679.10	43	2,235.57	15	779.85	23	1,195.77	9	467.91
4			0	-		-		-		-		
5			0	-		-		-		-		
6			0	-		-		-		-		
7			0	-		-		-		-		
8			0	-		-		-		-		
9			0	-		-		-		-		
10			0	-		-		-		-		
			0	-		-		-		-		
	Paper Materials and Products		0	-		-		-		-		
1	Columnar Notebook 16 col.	-	0	-		-		-		-		
2	Columnar Pad 20 col.	50.00	0	-		-		-		-		
3	Lesson Plan, notebook 100 leaves	-	0	-		-		-		-		
4	Columnar Notebook 24 col.	45.56	14	637.84	4	182.24	2	91.12	6	273.36	2	91.12
6			0	-		-		-		-		
7			0	-		-		-		-		
8			0	-		-		-		-		
9			0	-		-		-		-		
10			0	-		-		-		-		
TOTAL				7,195.35								

FDP Form 4a - Annual Procurement Plan or Procurement List

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Plan Control No. _____					Planned Amount					Page ___1___of___3_____ pages				
Department/ Office:					Regular	Contingency		Total		Date Submitted:				
						DISTRIBUTION								
Item No.	Description	Unit Cost	Quantity		Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	Lighting and fixtures and accessories													
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
	Electrical equipment and components And supplies													
1	Battery size C (2pcs/packet)													
2														
3														
4														
5														
6														
7														
8														
9														
10														
TOTAL														

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Planned Amount: Regular | Contingency | Total

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Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
	Computer Supplies											
1	Flash drive, 16gb, USB 2.0, plug and play	684.83	2	14,381.43	4	2,739.32	8	5,478.64	4	2,739.32	5	3,424.15
2	Toner TN 114	550.00	0	-		-		-		-		-
3	Ink cartridge HP7500A, black	-	0	-		-		-		-		-
4	Ink cartridge HP7500A, cyan	-	0	-		-		-		-		-
5	Ink cartridge HP7500A, magenta	-	0	-		-		-		-		-
6	Ink cartridge HP7500A, yellow	-	0	-		-		-		-		-
7	Ink cartridge HP678, color	448.13	216	96,796.08	50	22,406.50	49	21,958.37	69	30,920.97	48	21,510.24
8	Ink cartridge HP678, black	459.73	183	84,130.59	44	20,228.12	52	23,905.96	41	18,848.93	46	21,147.58
9	Ink cartridge, Epson T6641, black	400.88	358	143,515.04	95	38,083.60	124	49,709.12	73	29,264.24	66	26,458.08
10	Ink cartridge, Epson T6644, yellow	417.24	232	96,799.68	29	12,099.96	28	11,682.72	111	46,313.64	64	26,703.36
11	Ink cartridge, Epson T6642, cyan	473.17	99	46,843.83	29	13,721.93	26	13,245.76	26	12,302.42	16	7,570.72
12	Ink cartridge, Epson T6643, magenta	419.97	97	40,737.09	27	11,339.19	25	10,499.25	21	8,819.37	24	10,079.28
13	Ribbon cartridge, printer, Epson LX-300	71.54	5	357.70		-	5	357.70		-		-
14	Ribbon cartridge, printer, Epson FX-2175	491.20	121	59,435.20	5	2,456.00	8	3,929.60	53	26,033.60	55	27,016.00
15	Toner, HP 2420n	-	0	-		-		-		-		-
16	Flash drive, 32gb, USB 2.0, plug and play	1,681.82	4	6,727.28	1	1,681.82	1	1,681.82	1	1,681.82	1	1,681.82
17	Ink cartridge, Brother LC77XL, magenta	-	0	-		-		-		-		-
18	Ink cartridge, Brother LC77XL, cyan	-	0	-		-		-		-		-
19	Ink cartridge, Brother LC77XL, yellow	-	0	-				-		-		-
20	Ink cartridge, Brother LC77XL, black	-	0	-		-		-		-		-
21	Ink cartridge, HP932XL, black	1,473.23	0	-		-		-		-		-
22	Ink cartridge, HP933XL, yellow	925.33	0	-		-		-		-		-
23	Ink cartridge, HP933XL, cyan	925.33	0	-		-		-		-		-
TOTAL				598,451.20								

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Ink cartridge, HP933XL, magenta	925.33			-								
25	Ink cartridge, HP685, black	550.00			-								
26	Ink cartridge, HP685, cyan	385.00			-								
27	Ink cartridge, HP685, magenta	385.00			-								
28	Ink cartridge, HP685, yellow	385.00			-								
29	Ink cartridge, HP C6578d, color	-			-								
30	Ink cartridge, HP C6615, black	-			-								
31	Ink cartridge, HP 51645, black	-			-								
32	Ink cartridge, HP 920, black	-			-								
33	Ink cartridge, HP 920, cyan	-			-								
34	Ink cartridge, HP 920, magenta	-			-								
35	Ink cartridge, HP 920, yellow	-			-								
36	Ribbon cartridge Epson LQ218c	954.38			-								
37	Ribbon refill Epson LQ218c	255.00	26		6,630.00			26	6,630.00				
38	Ribbon cartridge Epson LX300+	358.63			-								
39	Ribbon refill Epson LX300+	55.00	10		550.00			5	275.00	5	275.00		
40	HP Ink #662, black	478.33			-								
41	HP Ink #662, tri-color	479.00			-								
42	HP Ink #61, BLACK	744.00			-								
43	HP Ink #61, COLORED	1,071.72	6		6,430.32	3	3,215.16	2	2,143.44	1	1,071.72		
44	Canon Ink #810 BLACK	815.79	19		15,500.01	4	3,263.16	5	4,078.95	4	3,263.16	6	4,894.74
TOTAL					29,110.33								

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Ink cartridge, HP933XL, magenta	925.33			-								
25	Ink cartridge, HP685, black	550.00			-								
26	Ink cartridge, HP685, cyan	385.00			-								
27	Ink cartridge, HP685, magenta	385.00			-								
28	Ink cartridge, HP685, yellow	385.00			-								
29	Ink cartridge, HP C6578d, color	-			-								
30	Ink cartridge, HP C6615, black	-			-								
31	Ink cartridge, HP 51645, black	-			-								
32	Ink cartridge, HP 920, black	-			-								
33	Ink cartridge, HP 920, cyan	-			-								
34	Ink cartridge, HP 920, magenta	-			-								
35	Ink cartridge, HP 920, yellow	-			-								
36	Ribbon cartridge Epson LQ218c	954.38			-								
37	Ribbon refill Epson LQ218c	255.00	5		1,275.00							5	1,275.00
38	Ribbon cartridge Epson LX300+	358.63			-								
39	Ribbon refill Epson LX300+	55.00			-								
40	HP Ink #662, black	478.33			-								
41	HP Ink #662, tri-color	479.00			-								
42	HP Ink #61, BLACK	744.60			-								
43	HP Ink #61, COLORED	1,071.72			-								
44	Canon Ink #810 BLACK	815.79	19		12,236.85	4	3,263.16	4	3,263.16	4	3,263.16	3	2,447.37
45	Canon Ink #811 colored	1,058.33	18		18,874.95	3	3,174.99	3	3,174.99	4	4,233.32	5	5,291.65
46	Toner TN-116, black	4,146.00											
47	Ink cartridge HP #46, black	525.00											
48	Ink cartridge HP #46, colored	525.00											
TOTAL					29,386.80								

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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION 1st Quarter Qty.	1st Quarter Amount	2nd Quarter Qty.	2nd Quarter Amount	3rd Quarter Qty.	3rd Quarter Amount	4th Quarter Qty.	4th Quarter Amount
	Computer Equipment and Accessories												
1	Toner Drum (TN 114)	-											
2	Keyboard, USB	500.00	2		17,011.00	3	1,500.00	1	500.00	6	15,011.00		
3	Printer, FX-2175	-											
4	External Drive 1 Terra Byte	3,433.33											
5													
6													
7													
8													
	Other Categories	-											
1	Imaging Unit (Xerox copier TN 114)	-											
2	Toner TK-114 (Kyocera)	8,000.00											
TOTAL					17,011.00								

GRAND TOTAL: 11,051,667.71

Prepared by:
ENGR. JAIME C. SATO
Secretariat Head,BAC

Reviewed by:
ATTY. DENTER REY T. DUMAOY
Chairman, BAC

Certified Funds Available
Certified Appropriate Funds Avilable:
HOSICIO A. PARAGOSO
City Budget Officer

Approved by:
CELSO G. REGENCIA
City Mayor
MICHELLE MAR J. VERA CRUZ
ACTING CITY MAYOR